



# Haywood County Schools

1233 North Main Street  
Waynesville, NC 28786  
828 456 2400

**August 21, 2023**

TO: All Parents of Title I Schools

FROM: Dr. Trevor Putnam, Superintendent

The Federal ESSA "Every Student Succeeds Act" allows you to request and receive the following information regarding your child's classroom teacher:

1. Whether the teacher has met state qualifications and licensing criteria for the grade or subject taught
2. Whether the state qualifications and licensing criteria have been waived for the teacher
3. The college degree(s) of the teacher including the college major
4. If the child is receiving the services of a paraprofessional (teacher assistant), that person's qualifications.

In addition, parents may request information on the level of achievement and academic growth on each of the state academic assessments. Information regarding the academic achievement and growth of your child may be obtained by contacting your child's teacher or school principal. Parents will be notified in a timely manner if a student has been assigned, or has been taught for 4 or more consecutive weeks, by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

If you would like to receive information regarding the qualifications of your child's teacher or paraprofessional, please indicate below by filling in the information, including the name of your child, the name of the school, the name of the teacher, and the grade that person teaches. Then return this request by **September 8<sup>th</sup>**, to Haywood County Schools, **1233 North Main Street, Waynesville, N.C. 28786**, attention Charly Inman, and the information will be provided.

----- Cut and mail to Charly Inman at the address listed above. -----

Child's Name \_\_\_\_\_

School	Teacher Name	Grade Taught

Requested by \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_